

ALWA Board of Directors
Meeting Minutes
January 17, 2007

- 1.) **Call to Order:** Meeting called to order at 7:30 PM by President Stuart Cohen. Present were board members Michael Bicak, Merlyn Blue, Stuart Cohen, Perry Cole and Glenn Wallace. Also present were Field Operations Manager Scott Hemingway, Susan Stevens from the Business Office, Richard Jonson of Jonson & Jonson law firm and John Hastig, P.E., from Gray & Osborne and member Joel Robinson.
 - 2.) **MOTION 01-17-07-01:** Accept minutes of 12/12/06 Michael, 2nd Perry, approved unanimously
 - 3.) **MOTION 01-17-07-02:** Accept minutes of 1/6/07 by Merlyn, 2nd Michael, approved unanimously
 - 4.) **Financial Reports –**

Stuart seeking YTD report that is more readable
Perry had confusion with specific line items – Expenses by Vendor compared to Payment Made doc. – Perry noted several discrepancies – Susan to explore and report.
Stuart and staff to meet within the next week to finalize a report format for the Board; e.g. recoding chart of accounts
Agreed to track all field operations maintenance/projects on an expenditure basis. All individual projects less than \$10,000 are free of Board oversight and are under the direct control of Scott. All individual projects greater than \$10,000 shall need specific authority from the Board.
MOTION: Merlin – retracted
MOTION 01-17-07-03: Glenn - Authorize Ops Mgr to contract for goods and/or services within the current O/M budget, or authorized projects list, amounts for individual projects that are less than \$10,000 per. All expenditures greater than \$10,000 shall come to the Board for authorization. 2nd Perry – carried unanimously.
 - a.) **MOTION 01-17-07-04:** approve January check list – Perry – 2nd Glenn – carried unanimously
 - b.) **MOTION 01-17-07-05:** approve January membership transfers – Glenn – 2nd Perry – carried unanimously
 - c.) **Aging Accounts** - Stuart requested that Susan work to remove from the Aged Balances Account, any customer who has had Board activity to resolve their delinquent account. The Board will then have a list of all current, unresolved overdue accounts.
Discussion of delinquency / late penalty fees
MOTION 01-17-07-06: Perry - Regarding billing and payments of Association member accounts: A 10% penalty (on current charges only) will be charged on the first overdue day. Disconnect procedures will commence after 60 days delinquency. 8% interest APR will commence after 90 days of delinquency. – 2nd Merlin – Carried unanimously.
- 5.) **Old Business**
 - a.) **Annual Meeting** – proposed to have Annual Meeting in March. Conduct special meeting / public hearing for Association members in February to discuss upcoming rate increase, prior to Annual Meeting. Annual Meeting on 3/29/2007.

b.) Rates – Special Meeting the week of 2/5/07. Adoption of new rate structure at scheduled February board meeting. Jan. and Feb. usage to be billed jointly and reflected in the bills sent in March.

Rates: agreed to 8% APR for late payments, after 90 days. Discussed raising cross connection fee – raise to \$5/mo.

Water rates – discussion –

HOW WE GOT TO WHERE WE ARE!

Where is the money going?

What happens if we do nothing?

Create chart – historical, last 20 years, gas; electrical; house values; milk; cars; blue jeans;

c.) Budget – tabled

d.) Audit Status – nothing

e.) Project Priority List – nothing

f.) Tall Chiefs – tabled

g.) Water System Plan Status - tabled

6.) New Business - nothing

7.) Hydrogeologist – tabled, Bob absent

8.) Member Calls & Letters

Past Due Accounts:

a.) **Lobet** the board approved the issuance of the attorney letter to Lobet

b.) **Funcannon** – letter from attorney Dick Jonson is sent

c.) **Joel** – auto shut off valves for irrigation systems

10) Comments:

Scott – purpose of rate structure vis-à-vis conservation

Overall discussion with John Hastig about where the rates should be, and how to structure our rates to accomplish it.

11.) Adjourn: Motion 01-17-07-07: To adjourn, STUART, 2nd Perry, approved

Minutes taken by Michael Bicak.