

**ALWA Board of Directors
Meeting Minutes
November 28, 2007**

1.) Call to Order:

Vice President Stuart Cohen called the meeting to order at 7:25 P.M. Present were board members Merlyn Blue, Stuart Cohen, Jeff Cook and Matthew Rodger by speaker phone. Also present were Scott Hemingway, Operations Manager, Sharon Bakke, business office, guest members Edward Meyers (# 191) and Kristin McLain (# 983) with Kevin Auxier. Excused were Michael Bicak, Perry Cole, Mike Hickey and Bob Pancoast, Hydrogeologist with Compass Geographics.

2. Business from the Floor

a.) Meyers (# 191)

Mr. Meyers' chief concern was the moratorium. He explained to the Board that he has a piece of property he would like to purchase a membership for so he can sell it. Stuart explained the reasons for the moratorium and that the Board is still considering options. Mr. Meyers stated "when a membership is available, I'll buy it." Sharon assured him his name is on the list of members to notify when the moratorium is lifted

b.) McLain (# 983)

Ms. McLain presented her case to the board explaining she had had a leak in July and August of 2007. She did not receive her bill in July, nor did she receive a letter or a phone call from the Association about her high use. She felt the Association should have notified her, and she stated she thought that was required in the Association By-Laws. She stated she thought that because she was unaware of the high use until Scott notified her on August 31st, the Board should consider allowing leak relief for the months of July and August, instead of only one month, as the policy stipulates. Stuart explained the rationale behind the leak adjustment policy and that, although the Association tries to inform members of unusual water use, it is under no obligation in the By-Laws to do so. In fact, the By-Laws state that members are responsible for maintaining their own equipment.

7:52 P.M.- Mr. Meyers, Ms. McLain and Mr. Auxier left the meeting.

The Board discussed the issue presented by Ms. McLain.

MOTION 11-28-07-01 - Jeff moved and Merlyn seconded motion to uphold leak relief policy allowing leak relief for Kristin McLain (#983) for only one month. Motion carried with Stuart voting no.

Action Item: Letter to Ms. McLain about Board's decision.

3.) Minutes Approval

a.) Public Meeting Minutes 9/6/07 –

MOTION 11-28-07-02 – Matthew moved and Merlyn seconded motion to approve Public Meeting Minutes. Motion carried unanimously.

b.) Board Meeting Minutes 9/25/07 – Tabled

c.) Board Meeting Minutes 10/23/07

MOTION 11-28-07-03 – Merlyn moved and Jeff seconded motion to approve minutes of Board meeting on 10/23/07. Motion carried unanimously.

4.) Action Items:

The Board briefly reviewed the Action Item List.

Action Item: Sharon will contact Bob about the Public Meeting planning.

5.) Financial Reports:

The Board reviewed the Financial Reports. Merlyn asked why the CenturyTel phone bill seemed to be twice what it normally is. Sharon said it looked like we paid for two months in order to adjust to the fact that the board meeting is now later in the month.

Board discussed depositing more money into the RD Debt Reserve Account. Two board members would need to come in to sign, so tabled until next board meeting. Sharon and Scott answered a couple questions about the Profit & Loss report and bank charges. Sharon suggested the board ask questions about the financial report of Susan during regular business hours, since she prepares the reports and is more familiar with them.

a.) Check list

MOTION 11-28-07-03: Matthew moved and Merlyn seconded motion to approve the check list. Motion carried unanimously.

b.) Membership List: Tabled

c.) Aging Accounts: Looks like report was not printed for the meeting. Scott said the list did not contain anything unusual except that he thought we may have discovered who the new owner of the Countrywide account may be.

6.) Old Business

a.) Moratorium – Tabled

b.) RDA Compliance – Discussed under Financial Reports above

c.) Marshall Well Approval & Treatment Plan: Tabled

d.) Water System Plan Status: Tabled.

e.) Tall Chiefs: Tabled.

f.) By-Law Review Committee: Tabled

g.) SCADA - FCC License Expiration – Scott requested the Board approve a budget of \$10,000.00 for installation of radio repeater and receiver so we can activate the FCC license before it expires on December 18, 2007. He explained that in the current regulatory climate, the chance for an extension on the deadline for implementation is very slim, and it would be a waste to have to go through the whole application process again. He presented the Board with the quote from Mike Bingaman of Accu-Com, who had worked with us on obtaining the license. The quote was for approximately \$8,000.00 to purchase and install the minimum

equipment we would need to activate the license. Matthew requested someone email John Hastig's comments about this to him.

Action Item: Sharon will email John's comments to Matthew.

The Board discussed the item further, Scott answered questions.

MOTION 11-28-07-04 – Merlyn moved and Jeff seconded motion to budget up to \$10,000.00 to install the bare minimum RF equipment that would be required to activate our FCC license. Motion carried unanimously.

h.) Second Field Person – Tabled.

7. New Business - None

8. Management Reports: - None

9. Hydrogeologist:

Bob Absent

10.) Member Calls and Letters –

a.) # 63 David Egan had requested in writing for the Association purchase back his membership #63 on one of his vacant lots. Based on the policy adopted by the Board and discussions with Mr. Egan, Mr. Egan requested the Association to carry through with the purchase. After discussion, upon motion duly made and seconded, the Board unanimously approved the purchase of the membership from Mr. Egan and authorized staff to carry out the transaction. Sharon advised Board she had issued him a refund check in the amount of \$2000.00 and closed the account per the new policy.

11.) Review of New Action Items - skipped

12.) Next meeting: December 18, 2007, Association Business Office, 7:30 P.M.

13.) Meeting Adjourned - 8:35 P.M.

Minutes taken by Sharon Bakke, Business Office.

Action Items
November 28, 2007

#	Start Date	Action	Owner	Due Date	Status/Comments
11-1	11/28	Email John's comments to Matthew	Sharon	12/18	Done
11-2	11/28	Letter to Kristin McLain	Scott or Sharon	12/18	Done
11-3	11/28	Contact Bob re: the public meeting	Sharon	12/18	Done