

**ALWA Board of Directors  
Meeting Minutes  
June 22, 2010**

**1. Call to Order**

Board Vice President David Hoffmann called the meeting to order at 7:03 pm. Present were Board members Merlyn Blue, Michael Bicak, Mike Hickey, David Hoffmann, and Mark Freeman. Matthew Rodger joined by teleconference. Also present were Dick Jonson, Counsel; Bob Pancoast, Hydrogeologist with Compass Geographics; Warren Perkins, Engineer with Gray & Osborne; Jeremy Reier, Water Operator; and Susan Stevens, Office Manager. Absent were Board member, Perry Cole and General Manager, Scott Hemingway.

**2. Changes or Additions to Agenda**

None

**3. Business from Floor**

None

**4. Minutes**

**Motion 06-22-10-01** – Matthew Rodger moved and Mike Hickey seconded a motion to approve the minutes as written. Motion carried unanimously. Mark signed the minutes.

**5. Action Item Status Reports**

There was discussion regarding item #2009-09-05, Policy for staff response to abusive customers. The Board consensus is to remove this from the action item list and leave completion and implementation in the hands of management.

**6. Financial Reports and Membership Count**

**a. Check List –**

**Motion 06-22-10-02** – Merlyn Blue moved and Mike Hickey seconded a motion to approve the check list. Motion carried unanimously.

**b. Membership List –**

**Motion 06-22-10-03** – Merlyn Blue moved and Mark Freeman seconded a motion to approve the Membership List. Motion carried unanimously.

**\*\*Action Item 2010-06-01 – Susan** will print copies of Membership Certificates with President Perry Cole's name replaced by Vice-President David Hoffmann. David and Mark will be available to sign the new documents during the week of 6/28/10.

**c. Aging Accounts -** There was a brief discussion regarding the status and activity of past due accounts on the Aging Accounts report as shown in the Board packet.

**d. Water Loss Billing Adjustments –** None

**7. Old Business**

**a. Annual Meeting –** There was a brief discussion regarding starting time for the Annual Meeting and the consensus was to stay with the 6:00 check-in and 6:30 start times.

The attendees made minor changes to the draft of the President's Report. David Hoffmann forwarded the recommended changes to Susan, for incorporation into the final draft.

b. **G & O Proposal** – Warren Perkins gave an overview of the proposal, citing that the recent recommended changes have been incorporated in the current proposal. Two other elements in this proposal are the Water System Plan amendments and the pre-design report, which will be the platform for hammering out final details of design.

**Motion 06-22-10-04** – Michael Bicak moved and Mark Freeman seconded a motion to authorize accepting the Gray & Osborne proposal as written. Motion carried unanimously.

c. **Truck** – Jeremy presented quotes for a Dodge one-ton extra cab, dually truck with cab and chassis from three dealers and explained his concerns regarding the life expectancy of the current vehicle and the need for some immediate repairs. Discussion ensued regarding the needed features of the new truck, ie. gas versus diesel. Also recommended was a comparison of similar features from different manufacturers.

**\*\* Action Item 2010-06-02** – Jeremy will get more quotes to compare features and prices and will forward to Michael Bicak for review and approval by Board prior to next month's meeting.

## **8. New Business**

None

## **9. Management Report**

Jeremy gave an update on the Emergency Intertie. He reported that construction is complete and is awaiting final sign-off by Sammamish Plateau Sewer and Water District. He reported that no progress had been made by Sammamish Plateau with regard to a long term supply contract. Susan reported on the new billing system and the new employee.

## **10. Consultant Reports**

**Bob Pancoast** reported that utilities in general are experiencing a 5 to 10% decrease in revenue, but we are not in danger of a drought this year.

## **11. Member Calls and Letters**

None.

## **12. Business from the Board**

Michael Hickey will not be at the July Board meeting

## **13. Action Item Review**

There was a brief review of the new action items.

**14. Next meeting** – July 27<sup>th</sup>, 2010, 7:00 pm at the Association business office

**15. Meeting Adjourned** – 8:45 pm.