

**ALWA Board of Directors  
Meeting Minutes  
August 23, 2011**

**1. Call to Order**

Board President Perry Cole called the meeting to order at 7:02 pm. Present were Board members David Hoffmann, Michael Bicak, and Mark Freeman. Matthew Rodger joined by teleconference. Merlyn Blue and Mike Hickey were not in attendance. Also present were Bob Pancoast, Hydrogeologist with Compass Geographics; Dick Jonson, Counsel; Warren Perkins and Tom Zerkle, Engineers with Gray & Osborne; Scott Hemingway, General Manager; and Susan Stevens, Office Administrator.

**2. Changes or Additions to Agenda**

Michael Bicak requested that an executive session to discuss legal matters be added as Item 13.a.

**3. Member Calls & Letters**

- a. Miles Austin was not present
- b. Vista Project to be discussed later in meeting.

**4. Business from Floor**

None

**5. Minutes**

**Motion 08-23-11-01** – Matthew Rodger moved to approve the minutes of the July 26, 2011 meeting as written. David Hoffmann seconded the motion. Motion carried unanimously.

**6. Action Item Status Reports**

Regarding **Action Item 2011-07-01**: Scott reported that he had identified 6 additional vendors as potential additions to the list of EFT vendors.

**Motion 08-23-11-02** – Michael Bicak moved and Matthew Rodger seconded a motion to add the following vendors to the list of approved EFT vendors: Home Depot, Sprint, Pitney Bowes, Security Life, Shell Fleet and Waste Management. Motion carried unanimously.

Follow up to **Motion 07-26-11-03 (text of motion – Merlyn Blue moved and Michael Bicak seconded a motion to approve the financial statements as written. Discussion followed with recommendations for more in depth review before approving.)**

Citing **Action Item 2011-07-02**: Board members will review the financial statements and forward approval via email to Perry Cole. Merlyn Blue submitted his approval.

President, Perry Cole, reported that he received 5 aye votes and 2 Board members did not respond. Motion 07-26-11-03 carried.

**7. Financial Reports and Membership Count**

**a. Check List –**

**Motion 08-23-11-03** – Mark Freeman moved and Michael Bicak seconded a motion to approve the check list. Motion carried unanimously.

**b. Membership List –**

**Motion 08-23-11-04** – Matthew Rodger moved and Mark Freeman seconded a motion to approve the Membership List. Motion carried unanimously.

**c. Aging Accounts** – Scott noted that there is not much change from last month.

**d. Water Loss Billing Adjustments** – as noted in packet.

## **8. Old Business**

None

## **9. New Business**

**a. Approve the Audit** – see item 6 above.

**b. Approve the Settlement with Schwab** – Dick Jonson gave a recap of the settlement that was negotiated.

**Motion 08-23-11-05** - It was noted that the settlement was approved by motion taken by Email and was unanimously approved.

**10. Management Report** – Scott reported that water production is up from July and that we are still operating comfortably within our water rights.

## **11. Consultant Reports**

**a. Jonson & Jonson** – requested an executive session to discuss legal issues.

**b. Compass Geographics** - Bob reported that recent management and organizational changes in King County Administration has had some impact:

1. KC has streamlined the review process for Water System Plans and has committed to a 90-day time line.

2. Interested parties have been successful in reducing the number of policies in the KC Comp Plan that impact water systems.

3. Climate forecast is that there is a 50/50 chance for another La Nina year next year, bringing cool and wet weather.

## **12. Committee Reports**

None.

### **11.a. Jonson & Jonson –**

**Motion 08-23-11-06** – David Hoffmann moved and Michael Bicak seconded a motion to go into executive session for the purpose of discussing legal issues with counsel. Motion carried unanimously. The Board entered executive session at 7:45 pm.

The Board returned to open session at 7:55 pm.

**Motion 08-23-11-08** – Michael Bicak moved and Mark Freeman seconded a motion to authorize Scott to draft a letter to the owner(s) of the Tall Chief development in reference to the prior agreement, indicating the actions ALWA has taken in an attempt to procure additional water and that the attempts were unsuccessful, and that the Association has limited memberships available for purchase. Draft of the letter is to be sent to Counsel for review. Motion carried unanimously.

\*\*\* **Action Item 2011-08-01** – Scott will draft a letter as outlined above.

## **13. Business from the Board** -

Michael Bicak moved and David Hoffmann seconded a motion to go into executive session to discuss legal issues. Motion carried unanimously. Warren Perkins, Tom Zerkle, Bob Pancoast, Scott Hemingway and Susan Stevens left the meeting at 8:00 pm.

The regular session of the meeting was reconvened at 10:10 pm.

## **14. Next meeting – September 27, 2011 at 7:00 pm**

**15. Meeting Adjourned** – The meeting was adjourned at 10:10 pm.