

**ALWA Board of Directors**  
**Meeting Minutes of Special Board Meeting Conducted  
by Telephone**

December 12, 2011

**1. Call to order**

**David Hoffmann** called to order a special meeting of the **Ames Lake Water Association** at **9:05PM** on **December 12, 2011** conducted by telephone conference call. Notice of the meeting had been previous email to all Board members.

**2. Roll call**

The following Board members were present: David Hoffmann, Jack Praino, Matthew Rodger, Michael Bicak and Mark Freeman.

**3. Personnel**

Mr. Hoffmann explained that Messrs. Praino and Bicak interviewed Kristina Meyers in person and that he (Mr. Hoffmann) interviewed her by telephone. Mr. Bicak explained the details of her prior bankruptcy and discussed his findings from calling two of the references provided by her.

The following motion had been previously circulated among the Board members:

I move that the position of Business Manager be offered to candidate Kristina Meyers.

This motion was made and seconded earlier in the day by email. Mr. Hoffmann called for the vote. Everyone on the call voted "Yes". There were zero "No" votes. Merlyn Blue did not vote and Mike Hickey voted "Yes" via email earlier in the evening. Motion carried.

Her wages and benefits were reviewed and approved.

Michael and David will work on producing an offer letter. Hiring will be conditional based on Kristina clearing a background check from an approved service that we still have yet to select.

Discussion followed concerning Pear Luna and the Board concurred in deciding to withhold payment until we have a clear record of all invoices and payments made to-date. David will be sending out the communication to Greg regarding withholding holding payment. Matthew will send Greg a request for a soft-copy of all the policies to be sent to all Board members.

Upon motion duly made and seconded, the meeting and the conference call was concluded at 9:25 pm.

Minutes transcribed by: Richard Jonson