

Ames Lake Water Association

Board of Directors Meeting January 12, 2016

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:50 PM** on **January 12, 2016** in the Association's business office.

- Roll Call

The following Board members were present (in addition to Mr. Hoffmann): Sherri Zucker, David Hoagland, Merlyn Blue, Jack Praino, and Michael Bicak. Also present: Kristina Myers, ALWA office manager, Bob Pancoast, ALWA operations manager, Warren Perkins, Engineer with Gray and Osborne and Richard Jonson, Counsel.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the December Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Michael seconded. All approved.

- System Manager Report

Robert provided system updates:

- Water usage is normal; work has begun on the budget for the fiscal year commencing April 1, 2016 – the draft is to be presented at the March meeting; fire hydrant maintenance program is continuing.
- A memorandum prepared by Bob containing a benefit analysis of the proposed building was presented indicating that the benefits clearly outweigh the costs; the benefits include substantial savings in travel time to the service area and improved disaster resiliency; discussion followed concerning possibility of selling the View Park parcel; financing aspects were reviewed. Lengthy discussion followed.

Jack moved to move forward to building the ALWA shop/office building at the Vista site with an estimated cost of improvements not to exceed \$775,000 based on the benefits presented in Mr. Pancoast's memorandum. Merlyn seconded. All approved.

- Business Manager Report

Kristina reviewed monthly financial reports and the following:

- Discussion of member that filed for bankruptcy but failed to notify ALWA; no relief is to be given for outstanding balance of water bill.

- Member Sean Stewart requested that ALWA buy back his membership based on previously adopted cost formula.

Michael moved to approve the membership buy-back. Merlyn seconded. All approved.

- Checklist & EFT Approval

Checks, invoices and EFT's as presented by Kristina were reviewed by the President and Treasurer.

Merlyn moved to approve the checklist and EFT transfers. Jack seconded. All approved.

- Old Business – None

- New Business – None

- Business from the Board

Mr. Hoffman called an executive session at 9:18 for approximately 45 minutes to discuss employee compensation. Bob, Kristina and Warren left the meeting. The executive session was concluded at 9:58 pm and the regular session of the meeting was reconvened.

- Review of Action Items – None

- Next Regular Meeting

The next regular meeting will be **February 9, 2016, 7:00 PM** at the Association's business office.

- Adjournment

David Hoffmann adjourned the meeting **9:58 PM**.

Minutes prepared by Richard Jonson, counsel.