Ames Lake Water Association

Board of Directors Meeting December 13, 2016 7:00 P.M

Meeting Minutes

• Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association (ALWA)** at **7:00 PM** on **December 13, 2016** in the Association's business office.

Roll Call

The following Board members were present (in addition to Mr. Hoffmann): Jack Praino, Sherri Zucker, David Hoagland, Merlyn Blue, and Mark Freeman. Michael Bicak joined by phone initially, and in person at 7:24 PM. Also present: Bob Pancoast, ALWA operations manager, Warren Perkins, Engineer with Gray and Osborne and Richard Jonson, Counsel.

• Business from the Floor

None.

Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the November Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jack seconded. All approved.

• System Manager Report

Robert presented system updates:

- Water production was normal for November. Unaccounted water usage was 4.6%.
- Carnation Farms would like to begin the process of adding a new water line approved by the Board April 14, 2015.
- System improvements are planned in the near-term:
 - o Provide telemetry of generator status at Vista and Daniels Ranch wells.
 - o Improve intrusion sensors at the Tolt booster and tanks.
 - Improve solar charging for telemetry systems.
- King County is planning to change utilities' franchise agreements and require annual fees
 for infrastructure installed in County rights of way. ALWA counsel is in discussions with
 counsel for other water systems regarding efforts to contest the validity of the proposed
 changes.
- NE 23rd St project (adding loop to dead-end pipe) status:
 - Clearing & grading fees paid.

- o Preparations made for plumbing.
- o Mitigation and Impact Analysis will be completed by February.
- Contract to perform project will be let summer 2017.
- A preliminary spreadsheet of projects planned for 2017 to 2028 was presented. Two example near-term projects:
 - Tolt tank booster renovation to improve reliability.
 - o Develop a new 10-year Water System Plan.

Checklist & EFT Approval

Jack moved to approve the checklist and EFT transfers. Sherri seconded. All approved.

• Business Manager Report

Robert reviewed monthly financial reports and the following:

- Last chance for input to the new ALWA website.
- USDA has refunded funds they erroneously withdrew.
- During absence of Lynn Jackson, CPA, Sherri will be available to perform vendor additions to QuickBooks, if needed.
- The current health insurance plan costs will increase 8.99% in 2017. The Board reviewed the plan and discussed options.
 - Jack moved to continue the Regence Blue Shield Platinum 250 insurance plan into 2017, and strongly encouraged employee participation in the wellness program. Michael seconded. All approved.
- Merlyn moved to allow unlimited water loss adjustment for member Bell, for a total of \$541.34. Jack seconded. All approved.
- Old Business None
- Business from the Board None
- Next Regular Meeting

The next regular meeting will be January 10, 2017, 7:00 PM at the Association's business office.

Adjournment

David Hoffmann adjourned the meeting at **8:37 PM**.

Minutes prepared by Mark Freeman, secretary.