

Ames Lake Water Association

Board of Directors Meeting December 8, 2015

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:02 PM** on **December 8, 2015** in the Association's business office.

- Roll Call

The following Board members were present (in addition to Mr. Hoffmann): Sherri Zucker, David Hoagland, Merlyn Blue, Jack Praino, Michael Bicak and Mark Freeman. Also present: Kristina Myers, ALWA office manager, Bob Pancoast, ALWA operations manager, Warren Perkins, Engineer with Gray and Osborne and Richard Jonson, Counsel.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the November Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jack seconded. All approved.

- System Manager Report

Robert provided system updates:

- A water utility resilience report will be issued early 2016, covering earthquake preparedness for King, Pierce and Snohomish counties. This information will be helpful for AWLA's preparedness planning.
- A recent legal ruling in *Foster vs City of Yelm* has serious implications limiting utilities' ability to obtain new permits to access ground water. The Department of Ecology, the City of Yelm and others have filed a *Motion for Reconsideration* on this ruling.
- 129 fire hydrants (about 60% of all ALWA hydrants) have been maintained, inside and out. *Action item: Tree is to note areas where hydrant pressure measures greater than 80 PSI.*
- As a result of work on the American Hills well it now has significantly reduced Manganese levels. In 2016 an in-line analyzer will be added, which should help minimize residual Chlorine as a result of the Manganese separating process.
- Carnation well improvements have resulted in it being available for up to 55 GPM draw and the well is being connected to the telemetry system.
- ALWA office/shop update:
 - King County has issued a Conditional Use Permit and a Zoning Variance.
 - Preliminary cost estimates for building materials & labor total \$406K (\$467K with 15% contingency). Site development costs are higher than anticipated. Lengthy

discussion followed concerning the costs of the project vs the benefits and the Board concurred that the project remained worthwhile.

Action item: Bob to get estimate for earthwork.

Bob will continue to work on cost estimates, and propose financing and self-funding for the project at the next Board meeting.

Action item: Prepare an updated cost/benefit analysis, including updated costs and interest rates, for the next Board meeting.

- Business Manager Report

Kristina reviewed monthly financial reports and the following:

- IRS Form 990 had minor changes recommended by Counsel.
Michael moved to approve Form 990 as presented with Counsel's changes. Merlyn seconded. All approved.
- Kristina presented a table comparing medical and dental insurance options for 2016. The Board discussed the options presented.
Jack moved to implement the Regence Platinum 500 plan, with 100% employee coverage and 75% dependent coverage. Merlyn seconded. All approved.
- A proposed website design was presented. Board members suggested changes and additions to the website.
- She advised that the server was running low on storage and would need to be upsized; the cost was within her purchasing authority.

Checklist & EFT Approval

Mark moved to approve the checklist and EFT transfers. Merlyn seconded. All approved.

- Next Regular Meeting

The next regular meeting will be **January 12, 2016, 7:00 PM** at the Association's business office.

- Adjournment

David Hoffmann adjourned the meeting **9:02 PM**.

Minutes prepared by Mark Freeman, Secretary