

Ames Lake Water Association

Board of Directors Meeting August 14, 2018

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:00 PM on August 14, 2018 in the Association's recently relocated business office. The following Board members were present (in addition to Mr. Hoffmann): Sherri Zucker, David Hoagland, Merlyn Blue and Michael Bicak. Also present: Bob Pancoast, ALWA operations manager; Kristina Myers, ALWA Business Manager; accountants Lisa McKiernan, Kim Fyfe and Jessica Hubly; and Richard Jonson, counsel.

- Changes or Additions to Agenda

None

- Business from the Floor

None.

- Audit Presentation

The agenda was modified to allow the accountants to proceed with their annual audit presentation. Ms. Hubly presented the draft audit report for the fiscal year ending April 30, 2018. She noted that the opinion remained qualified due to uncertainties in the costs of several developer constructed main extensions installed many years ago and added that over time, these costs are becoming less material. She will investigate whether the qualification can be removed next year. Discussion and questions followed. The accountants left the meeting at 7:35 pm. The Board then discussed the procedure to approve the report and determined that a vote would occur by email followed by ratification of the vote at the next regular meeting.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the July Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Sherri moved to approve all items on the Consent Agenda. David Hoagland seconded. All approved.

- Financial Reports and Membership Count

- Checklist & EFT Approval

Sherri moved to approve the checklist and EFT transfers. Michael seconded. All approved.

- Consultant Reports

- Jonson & Jonson The Chairman convened an executive session at 7:45 pm for the purpose of discussing with counsel pending litigation with King County. The executive

session was concluded and the regular session of the meeting was reconvened at 8:03 pm.

- Gray & Osborne None

- System Manager Report

Robert presented system updates:

- Water usage was increasing due to the warm weather;
- Glyphosate use in Ames Lake to control lily pads was discussed; Mr. Pancoast stated that the Vista well has been previously tested for the chemical and none was detected; the Board requested Mr. Pancoast to retest the well;
- Tolt Hill reservoir site electrical improvements were reviewed;
- Water System Plan is proceeding and the engineer is working on responses to agency comments; DOH sanitary survey is coming up;
- Office Bldg improvements.

- Business Manager Report

Kristina reported on the following:

- Backflow prevention notices and customer questions;
- Planning for the annual meeting including deadlines for submissions.

Kristina left the meeting at 8:16 pm.

- Old Business – None
- New Business- None
- Business from the Board – None
- Review of Action Items - None

- Next Regular Meeting

The next regular meeting will be September 11, 2018, 7:00 PM at the Association's relocated business office.

- Adjournment

David Hoffmann adjourned the meeting at 8:53 PM.

Minutes prepared by Richard Jonson, counsel.