

# Ames Lake Water Association

Board of Directors Meeting May 14, 2019

7:00 P.M

## Meeting Minutes

- Call to Order

Mark Freeman called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:12 PM on May 14, 2019 in the Association's business office. The following Board members were present in addition to Mr. Freeman: Sherri Zucker, Merlyn Blue, Michael Bicak, Kevin Guiberson, and David Hoffman (initially by telephone and then in person). Also present: Kristina Myers, ALWA Business Manager; Bob Pancoast ALWA Operations Manager and Richard Jonson, attorney.

- Changes or Additions to Agenda

None.

- Business from the Floor

None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the April Board meeting,
- Membership Transfers,
- Water Loss Adjustments and,
- Aging Accounts.

*Merlyn moved to approve all items on the Consent Agenda. Michael seconded. All approved.*

- Financial Reports and Membership Count

- Checklist & EFT Approval

*Sherri moved to approve the checklist and EFT transfers except for the check made payable to Gordon Construction. Mark seconded. All approved*

- Consultant Reports

- Jonson & Jonson

- Dick updated the Board on the King County Franchise ROW fee litigation status.

- Gray & Osborne

- Warren stated that the UTRC has approved the Water System Plan and the next step is presentation to the County Council; design work has started on the Tolt booster pump station

- System Manager Report

- Water Use

- Water usage was in the normal range for April
- The Tolt tank site was surveyed and an encroachment was detected; the property owner will be contacted; plans for future development of the site were presented
- Leak detection and repair is continuing
- Business Manager Report
  - Kris reviewed three severely delinquent accounts – nos. 50398, 50711 and 51097; she will research possible next steps to either collect the amount due or membership cancellation
  - Kris reviewed year end budget performance, interest rates on invested funds and claim by previous landlord.
  - Hiring of replacement person and beginning wage reviewed.

*Michael moved to authorize the hiring of Jenn Disch for the part-time administrative assistant position at \$21.00 per hour.*

- Old Business – None
- New Business- Sherri reported on the latest meeting of the Ames Lake Community Club.
- Business from the Board – None
- Review of Action Items – None
- Executive Session - None
- Next Regular Meeting

The next regular meeting will be Monday June 17, 2019, 7:00 PM at the Association's business office.
- Adjournment

David Hoffmann adjourned the meeting at 8:56 pm.

Minutes prepared by Richard Jonson, counsel.