

**ALWA Board of Directors
Meeting Minutes
November 30, 2010**

1. Call to Order

Board President Perry Cole called the meeting to order at 7:00 pm. Present were Board members Merlyn Blue, Michael Bicak, Mark Freeman and David Hoffmann. Matthew Rodger joined by teleconference. Board Member Mike Hickey was absent. Also present were Bob Pancoast, Hydrogeologist with Compass Geographics; Dick Jonson, Counsel; Scott Hemingway, General Manager; and Susan Stevens, Office Administrator. Josef Dalaeli, Engineer with Gray & Osborne joined the meeting at 7:15.

2. Changes or Additions to Agenda

None.

3. Business from Floor

Member Jane Hartwell joined the meeting and voiced her appreciation for the efforts of the Board and for the quality of our water. She asked about backflow test requirements and suggested consideration of reductions to charges for low income families. Jane left the meeting at 7:06.

4. Minutes

Motion 11-30-10-01 – Merlyn Blue moved and Matthew Rodger seconded a motion to approve the minutes of the October 26, 2010 Board meeting as written. Motion carried unanimously.

5. Action Item Status Reports - no changes

6. Financial Reports and Membership Count

a. Check List – postponed

b. Membership List –

Motion 11-30-10-02 – Matthew Rodger moved and Merlyn Blue seconded a motion to approve the Membership List. Motion carried unanimously.

c. Aging Accounts – Scott reported on the status of overdue accounts.

d. Water Loss Billing Adjustments – Scott reported that there were 3 adjustments given in October for irrigation leaks and 2 for plumbing related issues.

7. Old Business

To be addressed later in meeting.

11.a. Member Calls and Letters – none

9. Management Report

Scott reported that there is no change to the status of the wholesale water purchase negotiations. He also reported that the Vista pre-design report has been sent to the DOH and he anticipates approval by February, 2011. Mr. Jonson discussed common procedures for boards to consider and approve various steps in the contracting process.

6.a. Check List -

Motion 11-30-10-03 – Merlyn Blue moved and Mark Freeman seconded a motion to approve the check list. Motion carried unanimously

8. New Business

a. PRV Station – Scott reported that he received a small works bid from Fury Construction for the installation of the PRV station on Ames Lake Road in the amount of \$42,039.06. This PRV

station is a step in the process to change the boundaries of the pressure zones. He recommended approval of the bid and authorization to execute a small works construction contract with Fury Construction.

Discussion ensued regarding ALWA policy for putting projects out to bid.

**** Action Item 2010-11-01** – Dick Jonson and Scott will prepare a draft proposal of policy for putting projects out to bid.

Motion 11-30-10-04 - Merlyn Blue moved and Michael Bicak seconded a motion to authorize Scott to sign a contract with Fury Construction for \$42,039.06 for the purpose of building the PRV station on Ames Lake Road. Motion carried unanimously.

Upcoming projects at Vista and the booster at Tolt were discussed.

**** Action Item 2010-11-02** – Scott will contact RDA to determine estimated processing time for a new loan.

b. Schwab Account – There was discussion about the status of the class action suit against Charles Schwab. After discussion of several options, consensus by the Board was to accept the settlement amount offered.

10. Consultant Reports

Josef Dalaeli reported that the predesign report for the booster station is being review by the DOH and that G&O has an appointment with King County on Dec. 21 for permitting.

Bob Pancoast distributed a written summary of draft bill and proposed legislation.

Dick Jonson nothing to report

7.a. Wholesale Water

Motion 11-30-10-05 – Michael Bicak moved and David Hoffmann seconded a motion to move into executive session to discuss wholesale water purchase contract negotiations, possible alternatives and legal issues with counsel. Motion carried unanimously. Board went into executive session at 7:44 pm.

Motion 11-30-10-06 – Matthew Rodger moved and David Hoffmann seconded a motion to come out of executive session. Motion carried unanimously. Board returned to open session at 8:54 pm.

12. Business from the Board

Perry Cole reiterated the plan for the December Holiday gathering.

**** Action Item 2010-11-03** – Scott to arrange dinner reservations at 5:00 at the Roadhouse on December 28th and then email confirmation to Board, consultants and staff.

13. Action Item Review

There was a brief review of the action items.

14. Next meeting – **December 28th at 7:00 pm** immediately following the Holiday dinner gathering.

15. Meeting Adjourned – 8:56 pm.