

Ames Lake Water Association

Board of Directors Meeting

October 9th, 2012

7:00 P.M

Meeting Minutes

1. Call to Order

David Hoffmann called to order the regular meeting of the **Ames Lake Water Association** at **7:00PM** on **October 9, 2012** in the Association's business office.

2. Roll Call

The following board members were present: Michael Bicak , Jack Praino, Mike Hickey, Mark Freeman, and Matthew Rodger by telephone. Absent was board member Merlyn Blue. Also present were: Kristina Myers, ALWA office manager; Bob Pancoast, ALWA operations manager; Richard Jonson, Counsel; and Warren Perkins, Engineer with Gray and Osborne.

3. Changes or Additions to Agenda

None

4. Business from the Floor

None

5. Minutes Approval

Michael moved to approve the August 14th minutes; Jack seconded. All approved.

Michael moved to approve the August 28th minutes, amended to include list of attendees; Jack seconded. All approved.

6. Membership Transfers

The Board reviewed 3 membership transfers from September and 3 from October. Mike moved to approve transfers; Jack seconded. All approved.

7. Water Loss Adjustments

Six adjustments were made for the month: 2 limited and 4 unlimited. All were made pursuant to policy, were within the Business Manager's approval limits and required no Board action.

8. System Manager Report

Bob presented a summary of system operations:

- Water production is up slightly.
- The Vista project status was updated:
 - A mishap by the contractors resulted in water damage to the Vista control panels. Contractors' insurance will cover replacement of the control panels; however completion of the project will be delayed until the end of the year.
 - The delay will not affect customers' water service.
 - Filing a claim for ALWA staff time to deal with the damage was discussed. It was concluded the time and cost required to file a claim was not worthwhile.
- Bob presented an overview of planned and proposed projects for 2012 through 2020. The list will evolve over the next few months as staff and the Board review projects and priorities.
- The near-term task for System Management is to perform a future demand / capacity study and a proposal from Gray and Osborn to assist was reviewed.
 - Jack moved to approve \$11,490 expenditures in support of the study; Mike seconded. Michael voted NO, others YES. Yes votes carried.

Warren left the meeting at 9:33PM.

9. RDA Loan

Action item: In anticipation of future needs, David will provide Wes Cochran with information with respect to an RDA loan.

10. Business Manager Report

- Kristina requested a funds transfer for small purchases.
 - Jack moved to move \$1,680 to the small purchases account. Michael seconded. All approved.
- Kristina presented historical data for Jeremy's on-call time. Due to a procedural mistake, his time had not been compensated.
 - Jack moved to pay Jeremy \$4,798 for previous on-call duty. Michael seconded. All approved.

11. Financials

- Matthew moved to close ALWA account with SnoFalls Credit Union and to move the funds to Key Bank. Matthew noted that all funds would remain fully insured. Jack seconded. All approved.
- Matthew moved to close ALWA account with BECU and move the funds to Key Bank. Jack seconded. All approved.

12. Next Regular Meeting

The next regular meeting will be November 13, 2012, 7:00 PM at the Association's business office.

13. Adjournment

David Hoffmann adjourned the meeting **10:07 PM**.

Minutes prepared by Mark Freeman