

Ames Lake Water Association

Board of Directors Meeting July 14, 2015

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:05 PM** on **July 14, 2015** in the Association's business office.

- Roll Call

The following Board members were present: David Hoffmann, Merlyn Blue, Jack Praino and Michael Bicak. Also present: Bob Pancoast, ALWA operations manager, Kristina Myers, ALWA office manager, Richard Jonson, counsel and Warren Perkins, engineer.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the May Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jack seconded. All approved.

- Checklist & EFT Approval

Jack moved to approve the checklist and EFT transfers. Merlyn seconded. All approved. Jack moved to ratify a \$5,000 transfer of funds from Capital One to Key Bank made by David on June 9. Merlyn seconded and all approved.

- Consultant Reports

- Jonson & Jonson. Richard reported on a request by customer Ulrich to be forgiven the balance of her unpaid account. The history on the account was reviewed. On the advice of counsel, the Board declined to forgive the outstanding balance but did authorize Kristina to offer Ms. Ulrich an extension of her payment schedule.
- Gray & Osborne. See below under Vista site.

- System Manager Report

Robert Pancoast provided a system update:

- American Hill well treatment plant needs new filter media
- Valve replacement on 290th SE on Tolt Hill
- Carnation well water production has been increased to between 55 to 60 gpm.
- Vista site - Land use sign was posted; neighbor comments have been obtained, almost all of which were positive about the project; comment period is closed. Written comments to Washington State DOH and King County were reviewed. David called an executive session at 7:45 pm to discuss Roger Lillejord's letter dated July 4, 2015. The executive session was concluded 7:55 pm and the regular session of the meeting was reconvened.

Bob was requested to prepare a letter to King County in response with assistance from Warren and Richard.

- Business Manager Report

Kristina reviewed monthly financial reports and the following:

- Schedules showing water usage by tiers and monthly water usage comparisons were presented. Discussion followed concerning weather and water use trends and the Association's tiered rate structure. The Board concluded that water usage and amounts derived from each tier in the rate structure should be reviewed this winter.
- Updates on website work (delayed), electronic scanning and archiving of documents (about 30% complete and proceeding well with assistance of temporary intern) and overdue accounts.
- Craig Bomben has moved out of the area and no longer qualifies as a director. Discussion followed about finding candidates to run for the Board at the upcoming member meeting on September 15.

- Next Regular Meeting

The next regular meeting will be **August 11, 2015, 7:00 PM** at the Association's business office.

- Adjournment

David Hoffmann adjourned the meeting **9:03 PM**.

Minutes prepared by Richard Jonson, Attorney