

Ames Lake Water Association

Board of Directors Meeting September 8, 2015

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:00 PM** on **September 8, 2015** in the Association's business office.

- Roll Call

The following Board members were present: David Hoffmann, Merlyn Blue, Jack Praino and Michael Bicak. Also present: Bob Pancoast, ALWA operations manager, Kristina Myers, ALWA office manager, Richard Jonson, counsel and Warren Perkins, engineer.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the May Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Jack moved to approve all items on the Consent Agenda. Merlyn seconded. All approved.

- Checklist & EFT Approval

Jack moved to approve the checklist and EFT transfers. Merlyn seconded. All approved.

- Consultant Reports

- Jonson & Jonson. Water usage and rates were discussed.
- Gray & Osborne. See below under Vista site.

- System Manager Report

Robert Pancoast provided a system update:

- New filter media was installed at American Hills; sand separator to be installed.
- Request for withdrawal of service territory reviewed for King County Tax Parcel Nos. 242506-9002 and 9003 from M-Brooke Properties, LLC; Bob reported that these parcels are located outside of the retail service area boundary and it is not feasible for the Association to provide service; the parcels are very close to a Sammamish Plateau Water and Sewer District water main and Bob recommended releasing the parcels to Sammamish Plateau. After discussion, Jack moved to release King County Tax Parcel Nos. 242506-9002 and 9003 from the Associations Water Service area to Sammamish Plateau Water and Sewer District. Merlyn seconded and all approved.
- Vista site – King County has indicated that a zoning variance will not be needed and the Association is seeking written confirmation of that position; the septic tank and drainfield design permit has been approved and the site development permit process is proceeding; once completed, then the building permit will be applied for.
- Annual meeting presentation was discussed.

- Business Manager Report

Kristina reviewed monthly financial reports and the following:

- High water usage by certain members and member communications were reviewed.
- IRS Form 990 was extended.
- Draft website design was reviewed.

- Annual Meeting

The annual meeting of the members will be on September 15, 2015, 7:00 pm, at Chief Kanim. She stated that the school district has not yet confirmed the date. Discussion followed concerning obtaining confirmation and alternate arrangements.

- Adjournment

David Hoffmann adjourned the meeting **9:00 PM**.

Minutes prepared by Richard Jonson, Attorney