

Ames Lake Water Association

Board of Directors Meeting January 10, 2017

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association (ALWA)** at **7:00 PM** on **January 10, 2017** in the Association's business office.

- Roll Call

The following Board members were present (in addition to Mr. Hoffmann): Jack Praino, Sherri Zucker, David Hoagland, Merlyn Blue, Michael Bicak and Mark Freeman. Also present: Bob Pancoast, ALWA operations manager, Kristina Myers, ALWA business manager and Richard Jonson, Counsel.

- Business from the Floor

None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the December Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jack seconded. All approved.

- Checklist & EFT Approval

Jack moved to approve the checklist and EFT transfers. Merlyn seconded. All approved.

- System Manager Report

Robert presented system updates:

- Water production was normal for November. Unaccounted water usage was 6.0%. Water usage will be closely monitored in the Tolt Hill area, as that is the most likely source of leaks to the system.
- Projected weather for next spring and summer is for slightly higher than average temperatures and lower precipitation than average. The upcoming budget will assume the same projected water use as last year's budget.
- Carnation Farms plans to reactivate existing service and to add a second meter by summer.
- ALWA counsel is continuing discussions with other water systems' counsel regarding validity of King County's plan to charge annual fees for franchise agreements. Representatives for utilities will meet with King County Senior Staff to convey complaints about the illegality and unfairness of the proposed fees.

- Robert distributed a Gantt chart of projects planned over the next decade. Near-term projects are:
 - Completion of the Vista shop and office,
 - Tolt booster station,
 - Lono water main replacement,
 - 23rd Street loop,
 - 10-year Water System Plan,
 - Moving operations to completed Vista building.

Robert presented the Board a brief description for each of the above projects.

- Pursuant to comments by King County regarding the Vista building plans, Town and Country has quoted changes to the plans for extra depth for pilings. Robert presented a proposed change order and recommended approval.
Michael moved to approve Town and Country change order #8849, revising the building design, for an increase of \$822.00 + \$70.69 tax, for a total contract of \$136,185.48. Merlyn seconded. All approved.

- Business Manager Report

Kristina reviewed monthly financial reports and the following:

- Kristina discussed the ALWA cell tower lease with Mike Jonson, attorney knowledgeable in this area. The cost to review and comment on the current lease is less than or equal to \$1,625.
Merlyn moved to allow up to \$1,625 to review the cell tower contract and provide comment. Jack seconded. All approved.
- Kristina continues to investigate Key Bank's proposed lockbox payment service, and compare it to the current contract with Retail Lockbox.

- Old Business – None

- Business from the Board – None

- Next Regular Meeting

The next regular meeting will be **February 14, 2017, 7:00 PM** at the Association's business office.

- Adjournment

David Hoffmann adjourned the meeting at **8:23 PM**.

Minutes prepared by Mark Freeman, secretary.