

Ames Lake Water Association
Board of Directors Meeting October 14, 2014
7:00 P.M

Meeting Minutes

1. Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:03 PM** on **October 14, 2014** in the Association's business office.

2. Roll Call

3. The following Board members were present: David Hoffmann, Jack Praino, Merlyn Blue and Mark Freeman. Matthew Rodger and Craig Bomben joined by phone. Michael Bicak entered the meeting at 7:13 PM. Also present were: Kristina Myers, ALWA office manager, Bob Pancoast, ALWA operations manager and Richard Jonson, Counsel and Warren Perkins, Engineer with Gray and Osborne. Jason Decker was present for the first part of the meeting as a representative on behalf of Member DeKruif Member Representation

Jason presented detailed information regarding an irrigation leak on DeKruif's property. Photos of the failure and evidence of repairs were shown. The account qualified for a limited leak adjustment. Jason departed at 7:11 pm.

4. Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the September Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Jack moved to approve all items on the Consent Agenda. Merlyn seconded. All approved.

5. System Manager Report

- David called for executive session to discuss personnel matters. *Executive session was entered at 7:14PM. Executive session was exited at 8:05PM and the regular session was reconvened. Attorney Jonson had exited a portion of the executive session due to a potential conflict and re-entered the meeting .*
- The Annual Meeting was summarized:
128 ALWA members voted,
19 members attended the meeting.
- Bob presented the proposed 2014 → 2020 ALWA Water Use Efficiency Goals which are the same as those detailed in the Water System Plan.
Michael moved to approve continuation of the water efficiency goals. Merlyn seconded. All approved.
- Modifications to the Water Loss policy were discussed by the Board and Management.
 - Changes to the Limited Leak Adjustment policy were discussed.
 - Possible "one time" scheduled water use for special situations was discussed.

Action item: Bob to prepare first-cut policy for review at the next Board meeting.

- The office/shop project was reviewed. Bob presented a proposal from Gray & Osborne for geotechnical work and recommended that it be approved. Discussion followed.
Jack moved to authorize contracting Gray & Osborne to perform a geotechnical study at the Vista site for storm water infiltration evaluation, not to exceed \$9,688. Merlyn seconded. All approved.
- *Bob stated that Peninsula Financial Consulting will come in November to review rates; summer projects were reviewed.*

6. Business Manager Report

- The Board reviewed prepared IRS Form 990. Two changes were recommended.
Michael moved to accept the 990 form as presented with two recommended changes. Merlyn seconded. All approved.
- The Board took initial steps toward a Financial Risk Assessment. Guidelines provided by Vine Dahlen were used to spur discussion.
Action item: Kristina to prepare a financial flowchart by the next Board meeting.

7. Checklist & EFT Approval

Jack moved to approve the checklist and EFT transfers. Merlyn seconded. All approved.

8. Next Regular Meeting

The next regular meeting will be **November 11, 2014, 7:00 PM** at the Association's business office.

9. Adjournment

David Hoffmann adjourned the meeting **9:33 PM**.

Minutes prepared by Mark Freeman, secretary