

Ames Lake Water Association

Board of Directors Meeting August 12, 2014

7:00 P.M

Meeting Minutes

1. Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of **Ames Lake Water Association** at **7:00 PM** on **August 12, 2014** in the Association's business office.

2. Roll Call

The following Board members were present: David Hoffmann, Jack Praino, Mark Freeman and Michael Bicak. Matthew Rodger & Craig Bomben joined by phone. Also present were: Kristina Myers, ALWA office manager, Bob Pancoast, ALWA operations manager and Richard Jonson, Counsel. Certified Public Accountants Vine Dahlen PLLC was represented by: Kim Fyfe, CPA, Lisa McKeirnan, CPA and Allison Arkle, CPA.

3. Audit Presentation

Vine Dahlen's representatives previewed the audit presentation for the Annual Meeting, including a draft financial statement. Notable points discussed:

- As in the past, the Auditors Opinion is qualified, due to inability to audit the value of contributed system improvements.
- Last year's audit noted four material weaknesses. Two of those have been removed this year.
- Various recommended improvements to documentation were discussed.
- The Board discussed with Vine Dahlen a process for creating a Risk Assessment.

Vine Dahlen's representatives left the meeting at 7:37PM.

4. Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the June Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

The Board discussed a member's request for irrigation Loss Adjustment although a previous adjustment was made within the 7-year limitation policy. **The Board tabled the request and will re-visit it at the October Board meeting.**

Jack moved to approve all items on the Consent Agenda, except for the tabled Loss Adjustment request. Michael seconded. All approved.

5. System Manager Report

- Bob updated the Board on the Vista Field Operations and Office Building progress. The Board provided input on preliminary floor plans.
- The valve exerciser should have 50% of the system's valves exercised by mid-August. All 275 fire hydrants have been exercised.
- New mapping software should be ready for staff training by early September.

- American Hills well updates are nearly complete.
- Daniels Ranch building is being painted; Marshall well building will be pressure washed, as well as water tanks.
- An auto-flushing unit will be tested.
- View Park and Lono sites will have well buildings removed and the areas cleaned up.

Dave called for Executive Session at 8:53PM to discuss a property encroachment issue by a member. Executive session was exited at 9:03PM and the regular session of the meeting continued.

- The ALWA Water Efficiency Program goals will be presented at the annual meeting. Every six years the plans are to be updated; new plans go into the next Water System Plan.

6. Business Manager Report

- Kristina provided a quick financial overview
- Annual Meeting plans were previewed:
No inputs or requests from members have been received.
The meeting notice mailer was discussed.
Matthew recommended Lynn Jackson, CPA, review the ALWA's financial statement.
- The Board agreed to vote on approval of ALWA's financial statement after review by Lynn Jackson. David will circulate an approval motion by email.

7. Checklist & EFT Approval

Mark moved to approve the checklist and EFT transfers. Jack seconded. All approved.

8. Next Regular Meeting

The next regular meeting will be **September 9, 2014, 7:00 PM** at the Association's business office. The 45th Annual Meeting will be held on **Tuesday September 16, 2014, 7:00 PM** at Chief Kanim Middle School, Fall City.

9. Adjournment

David Hoffmann adjourned the meeting **9:37 PM.**

Minutes prepared by Mark Freeman, secretary