

Ames Lake Water Association
Board of Directors Meeting November 13, 2018
7:00 P.M

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:00 PM on November 13, 2018 in the Association's business office. The following Board members were present (in addition to Mr. Hoffmann): Sherri Zucker, Mark Freeman, Merlyn Blue, Kevin Guiberson and Michael Bicak. Also present: Bob Pancoast, ALWA operations manager; Kristina Myers, ALWA Business Manager; and Richard Jonson, counsel.

- Changes or Additions to Agenda

None

- Business from the Floor

None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the October Board meeting,
- Membership Transfers,
- Water Loss adjustments and,
- Aging Accounts.

Mark moved to approve all items on the Consent Agenda. Sherri seconded. All approved.

- Financial Reports and Membership Count

- Checklist & EFT Approval

Sherri moved to approve the checklist and EFT transfers. Michael seconded. All approved.

- Consultant Reports

- Jonson & Jonson Mr. Jonson stated that the County has not filed its opening brief in the franchise fee litigation and there was nothing to report.
- Gray & Osborne None

- Business Manager Report

Kristina reported on the following:

- Rich Davis Water Loss. Mr. Davis requested that a loss of water through this irrigation system be treated as the first loss event. A previous adjustment had been issued last year. After discussion, the determined that the leak adjustment policy does not allow the requested change but that management could offer a payment plan.
- The new website was reviewed including changes to the electronic payment system. Kristina stated that the payment system was offered through the existing billing software

provider, no contract was required and the customers would bear all of the fees charged for making electronic payments. Board action was not deemed necessary.

- Cash balances were reviewed.

Michael moved to transfer \$50,000 from the Key Bank operating account to the Capital One 360 account. Mark seconded. All approved.

- System Manager Report

Robert reported on the following:

- Water usage was lower due to weather.
- Scheduling of landscaping assistance for the new building from local Girl Scouts was discussed.
- Water System Plan approval process is proceeding with all agency comments having been satisfied.
- Sallal water tank vandalism was discussed. Association detection measures were reviewed.
- Itron radio-read meter equipment and software updates were discussed. A hand-held unit will be returned on warranty to be replaced by a truck mounted unit.
- Punch list items have been completed for the new office building and King County has been requested to issue a final certificate of occupancy. Work is continuing to develop specifications for a new dual fuel (natural gas and propane) electrical generator for the building and conversion of the Vista Well generator to dual fuel.

- Old Business None
- New Business None
- Business from the Board None
- Review of Action Items None

- Next Regular Meeting

The next regular meeting will be December 11, 2018, 7:00 PM at the Association's business office.

- Adjournment

David Hoffmann adjourned the meeting at 8:17 PM.

Minutes prepared by Richard Jonson, counsel.