

Ames Lake Water Association

Board of Directors Meeting August 13 , 2019

7:00 P.M

Meeting Minutes

- Call to Order

David Hoffman called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:01 PM on August 13, 2019 in the Association's business office. The following Board members were present in addition to Mr. Hoffmann: Sherri Zucker, Merlyn Blue, Michael Bicak, Kevin Guiberson, Mark Freeman, and Jeff Villnow.

Also present: Bob Pancoast (ALWA Operations Manager), Kristina Myers (ALWA Business Manager), Dick Jonson (Jonson and Jonson), Lisa McKeirnan and Matthew Bowers (Vine Dahlen), and Kris Nelson (ALWA member).

- Changes or Additions to Agenda

None.

- Business from the Floor

None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the July Board meeting,
- Membership Transfers,
- Water Loss Adjustments and,
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda, with Item E noting corrections to the July checklist. Kevin seconded. All approved.

- Financial Reports and Membership Count

- Checklist & EFT Approval

Sherri moved to approve the checklist. Merlyn seconded. All approved.

- Consultant Reports

- Lisa McKeirnan and Matthew Bowers (Vine Dahlen) presented their independently audited results of the 2018 and April 30, 2019 year ended financial statements. General Board discussion followed
- Bob offered a clarifying comment for text related to the Booster Station in Note 11
- The Board will further review the statements after the meeting and approval will be obtained by an email vote.

- System Manager Report

- Water Use

- Water usage was in the Low range for July
- Unaccounted for water was 5.2%
- July precipitation is expected to be above normal, although overall NOAA forecast is for hot and dry summer weather
- King County Franchise/Right of Way
 - Utility response briefings were filed with King County Superior Court in May
 - King County filed its Response Brief in July
 - Amicus Briefs were filed by WWUC, WPUDA, PSE, and the Rental Housing Assn in early August
 - Oral arguments are scheduled for September 17 @ 0900
- ALWA Office work
 - Bob updated the Board on various small improvement projects at the office location, including progress towards installation of the new generator at the Office/Shop complex
 - Sherri asked about the status of policy/procedure related to members use of the office Building. Bob will provide an update at the next meeting
- Cell Tower
 - Dick reminded the Board that the cell tower lease expires July 2020 and will take significant time to renegotiate. Michael noted that a smaller committee will meet about the cell tower status bring the Board up to date by the Sept Board meeting
- Business Manager Report
 - Annual Meeting
 - The Annual President's Letter was sent out on time
 - The Annual Notice is scheduled to be sent out Sept. 4
 - No agenda items or other materials from the Members had been received as of the date of the Board meeting
 - All other planning and preparation for the Annual Meeting was progressing without issue
- Old Business – None
- New Business - None
- Business from the Board – None
- Review of Action Items – None
- Executive Session - None
- Next Regular Meeting

The next regular meeting will be Tuesday September 10, 2019, 7:00 PM at the Association's business office.

- Adjournment

David Hoffman adjourned the meeting at 8:35 pm

Minutes prepared by Jeff Villnow, Secretary.