

**Ames Lake Water Association
Board of Directors Meeting December 8, 2020
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:06 PM on December 8, 2020. The meeting was conducted via webinar due to the Washington Stay Home Stay Safe order. The following Board members were present in addition to Mr. Hoffmann: Sherri Zucker, Michael Bicak, Kevin Guiberson, Merlyn Blue, Mark Freeman, and Jeff Villnow.

Also present: Jeremy Reier (ALWA System Manager), Richard Jonson (Jonson and Jonson), and Warren Perkins (Gray and Osborne).

- Changes or Additions to Agenda - None.

- Business from the Floor - None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the November Board meeting,
- Membership Transfers,
- Water Loss Adjustments and,
- Aging Accounts.

Sherri moved to approve all items on the Consent Agenda. Merlyn seconded. All approved.

- Financial Reports and Membership Count

- Checklist & EFT Approval

Mark moved to approve the checklist. Jeff seconded. All approved.

- Consultant Reports - None.

- System Manager Report

- Water Use
 - Water usage was 4.4M gallons in November
 - Unaccounted for water was 3.8%
- Governor's Proclamation 20-23.7
 - Extended to January 19, 2021

Michael moved to extend ALWA's suspension of late fees and disconnection of water service for non-payment until Governor's Proclamation 20-23.7 expires. Mark seconded. All approved.

- 2020 Developer Extension Agreement
 - Jeremy briefed the Board on key aspects of a draft Developer Extension Agreement form, including land-owner responsibilities, ALWA authorities, protections, and completion guarantees

Michael moved to adopt the proposed Developer Extension Agreement (December 2020) as ALWA's standard for all developer constructed developments in ALWA's service area. Merlyn seconded. All Approved.

- Tolt Booster Station Easements
 - Jeremy briefed the Board on the benefits, costs, and options of obtaining easements from Fil Alleva pertaining to the Tolt booster station project.

Merlyn moved for ALWA to pay for bank and legal fees incurred by ALWA member Fil Alleva to provide ALWA with two easements for the Tolt Booster Station project, up to a maximum of \$10,000. Michael seconded. All Approved.

- Fire Protection Service Costs
 - Jeremy briefed the Board on Gray and Osborne's proposed scope of work and cost estimate for determining fire protection service costs in the ALWA service area

Mark moved to accept Gray and Osborne's proposal for engineering services to determine fire protection service costs in ALWA service area at a cost of \$9,975. Kevin seconded. All approved.

- Other Updates
 - The proposed On-Call Agreement with Sallal Water Association continues to move forward.
 - PVC pipe repairs were required at Carnation Tank 1
 - Routine maintenance was performed on the 52nd Street Booster Pump 1
 - The fence at the Tolt Tanks was repaired
 - Negotiations on the cell tower lease continue to move forward – slowly.

- Business Manager Report – None.

- New Business – None.

- Business from the Board – None.

- Review of Action Items – None.

- Executive Session – None.

- Next Regular Meeting

- The next regular meeting will be Tuesday January 12, 2021 at 7:00 PM. The meeting will be conducted via webinar.

- Adjournment

- David Hoffmann adjourned the meeting at 8:08 pm

Minutes prepared by Jeff Villnow, Secretary.