

**Ames Lake Water Association
Board of Directors Meeting September 14, 2021
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:06 PM on September 17, 2021. The meeting was conducted via webinar. The following Board members were present in addition to Mr. Hoffmann: Sherri Zucker, Michael Bicak, Mark Freeman, and Jeff Villnow.

Also present: Jeremy Reier (ALWA System Manager), Richard Jonson (Jonson and Jonson), and Kenan Ferar (Gray and Osborne).

- Changes or Additions to Agenda - None.

- Business from the Floor - None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the August Board meeting,
- Membership Transfers,
- Water Loss Adjustments and,
- Aging Accounts.

Mark moved to approve all items on the Consent Agenda. Sherri seconded. All approved.

- Financial Reports and Membership Count

- Checklist & EFT Approval

Sherri moved to approve the checklist. Michael seconded. All approved.

- Consultant Reports

- Dick updated the Board on King County franchise right of way developments

- Business Manager Report

- Sherri briefed the Board on bank balances and fund transfer needs
 - She authorized Kristina Parker to work 10 hours to prepare quarterly tax returns and reconcile accounts
 - Changes in bank account authorizations

- System Manager Report

- Water Use
 - Water usage was 8.75M gallons in August
 - Unaccounted for water was 2.3%
- Jeremy updated the Board on the following:

- Governor's Proclamation 20-23.7. The moratorium on service shut-offs and late fees is set to expire on September 30, 2021 and is not expected to be extended.
- CISA Report. ALWA's information technology systems continued to respond well to CISA tests in September with no vulnerabilities detected.
- Silers Ridge Development
- Business manager recruiting efforts
 - two upcoming interviews
 - second payment to recruiter will be made per contract terms
- ALWA Maintenance Projects
 - Daniels Ranch Driveway
 - Valve Maintenance and Exercising
- Tolt Booster Station activities
 - Installation of water main in King County ROW and issues with County inspector
 - Installation of high/low pressure water mains in easement road
 - Site work related to the booster building pad, check valve vault 2, under slab piping, and footings/above slab piping
 - 3-week construction schedule look-ahead
 - The need to relocate check valve vault 2 due to unanticipated site conditions
 - Progress payment to Fury construction was reviewed

Sherri moved to approval change order 2 for Fury Site Works in the amount of \$21,981.70 to relocate Check Valve Vault 2 and install 130 lineal feet of additional 8-inch water main to the new location. Michael seconded. All approved.

- New Business – None.
- Business from the Board – None.
- Review of Action Items – None.
- Executive Session – None.
- Next Regular Meeting
 - The next regular meeting will be Tuesday October 12, 2021 at 7:00 PM. The meeting will be conducted in office and via webinar.
- Adjournment
 - David Hoffman adjourned the meeting at 9:33 pm

Minutes prepared by Jeff Villnow, Secretary.