

**Ames Lake Water Association
Board of Directors Meeting November 9, 2021
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 6:58 PM on November 9, 2021. The meeting was conducted at the ALWA business office with some members participating via webinar. The following Board members were present in addition to Mr. Hoffmann: Sherri Zucker, Michael Bicak, Mark Freeman, Merlyn Blue, and Jeff Villnow.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager), Richard Jonson (Jonson and Jonson), and Kenan Ferar (Gray and Osborne).

- Changes or Additions to Agenda

- David added an agenda item to discuss the Ames Lake History Group
- Jeremy added an agenda item to discuss the need for a new water main around the lake

- Business from the Floor - None.

- Consent Agenda

- The Board reviewed contents of the Consent Agenda, containing:
 - Minutes of the October Board meeting,
 - Membership Transfers,
 - Water Loss Adjustments and,
 - Aging Accounts.
- The Board discussed details of the Braukus water loss adjustment request.

David moved to institute a two-year non-interest payment plan for all unpaid water bills with a cut-off of water service after 2 years if an unpaid balance remains. Merlyn seconded. All approved

Sherri moved to approve all items on the Consent Agenda. Merlyn seconded. All approved.

- Financial Reports and Membership Count

- Check List & EFT Approval

Sherri moved to approve only the signed portion of the check list. Mark seconded. All approved.

- Consultant Reports

- None

- System Manager Report (includes motion deemed ratified upon approval of these minutes)

- Water Loss Policy Revision
 - A draft revision to the water loss policy was circulated to Board members via email on October 18

Mark moved via email on October 20, 2021 to approve the updated water loss policy as distributed by Jeremy on October 18, 2021. Sherri seconded. All approved via vote in the November 9, 2021 Board Meeting.

- Water Use
 - Water usage was 5M gallons in October
 - Unaccounted for water was 3.2%
- ALWA Maintenance
 - American Hills Filer Plant – 4 solenoid valves that operate the backwashing cycle of the treatment plant were rebuilt
 - InfraMAP (ALWA's asset management platform) software was upgraded
 - ALWA business office gutters and roof were cleaned
- Project Update
 - Jeremy updated the Board re: progress on the Tolt Hill Booster Station, including slab work, construction of the pump house, tie-in connection with the high-pressure water main, installation of the PRV vault, operational improvements to ALWA members, and payment progress.
 - Jeremy briefed the Board on the remaining schedule and anticipated Phase 3 work
- Business Manager Report
 - Christine provided updates related to Banking, Cash Flow, Accounts Receivable, Budget v Actual, Aging Accounts, Transfer of a Delinquent Account, Long-Term Debt, and Membership Updates
- New Business
 - David briefed the Board on the Ames Lake History Committee's desire to use the ALWA business office as a location to store and access historical documents and conduct small group meetings.
- Business from the Board – None.
- Review of Action Items – None.
- Executive Session – None.
- Next Regular Meeting
 - The next regular meeting will be Tuesday December 14, 2021 at 7:00 PM. The meeting will be conducted in office and via webinar.
- Adjournment
 - David Hoffman adjourned the meeting at 8:45 pm

Minutes prepared by Jeff Villnow, Secretary.