

**Ames Lake Water Association
Board of Directors Meeting April 12, 2023
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:03 PM on April 12, 2023. The meeting was conducted at the ALWA business office with some Board members participating via teleconference. The following Board members were present in addition to Mr. Hoffmann: Jeff Villnow, Sherri Zucker, Michael Bicak, Merlyn Blue, Mark Freeman, and David Beecher.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager), and Keenan Ferar (Gray and Osborne).

- Changes or Additions to Agenda - None.

- Business from the Floor – None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the March 2023 Board Meeting,
- Membership Transfers,
- Water Loss Adjustments, and
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jeff seconded. All approved.

- Financial Reports and Membership Count

- Check List & EFT Approval

Sherri moved to approve the check list. Merlyn seconded. All approved.

- Consultant Reports.

- Gray & Osborne. Keenan provided updates on the Tolt Booster Station generator and Rate Study.

- System Manager Report

- Water Use
 - Water usage and unaccounted for water was reviewed. Jeremy provided updated charts with gallonage figures.
 - Jeremy noted that leaks had been discovered and remedied at two sampling stations.
- Ames Lake Road Water Extension
 - Jeremy updated the Board on the status of on-going discussions with a prospective developer that represents the owner of several platted lots on Ames Lake Road and 269th Ave. The developer is currently awaiting King County permit approval.
- TBPS

- The TBPS generator is expected to be installed and tested during the last 2 weeks of April.
 - Project Updates
 - Jeremy reviewed the status of several projects, including installation of a new service line and replacement of parts on the chlorination system at American Hills.
 - Tolt Booster Phase 3 – the King County ROW permit has been approved.
 - Staff Training
 - Jeremy reviewed the status of Carl’s training to date, including 11 different training topics.
- Business Manager Report
 - Christine provided updates on office activities, banking, cash flow, accounts receivable, budget vs actual status, loan balances, payroll processing, and new memberships.
 - Christine reviewed changes to the FY24 draft budget based on comments received at the March Board meeting.

Michael moved to approve the FT24 budget, as amended by Christine during the April meeting. Merlyn seconded. All approved.

- New Business – None.
- Business from the Board – None.
- Review of Action Items – None.
- Executive Session
 - The Board entered executive session at 9:00 pm to discuss staffing issues. Keenan Ferar departed the meeting at that time. The Board came out of executive session at 9:10 pm

Michael moved to offer a Water System operator position to Keith Blair. David Beecher seconded. All approved.

- Next Regular Meeting
 - The next regular meeting will be **Tuesday May 9**, at 7:00 PM. The meeting will be conducted in the office and via teleconference.
- Adjournment
 - David Hoffmann adjourned the meeting at 9:12 pm

Minutes prepared by Jeff Villnow, Secretary.