

**Ames Lake Water Association
Board of Directors Meeting August 8, 2023
7:00 P.M**

Meeting Minutes

- Call to Order

Mark Freeman called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:01 PM on August 8, 2023. The meeting was conducted at the ALWA business office with some Board members participating via teleconference. The following Board members were present in addition to Mr. Freeman: Jeff Villnow, Sherri Zucker, Michael Bicak, Merlyn Blue, and David Beecher.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager), Richard Jonson (Jonson and Jonson), Becky Mackenstadt and Amanda Triandafilou (Vine Dahlen).

- Changes or Additions to Agenda - None.

- Business from the Floor – None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the July 2023 Board Meeting,
- Membership Transfers,
- Water Loss Adjustments, and
- Aging Accounts.

Merlyn moved to approve all items on the Consent Agenda. Jeff seconded. All approved.

- Financial Reports and Membership Count

- Check List & EFT Approval

Sherri moved to approve the check list. Michael seconded. All approved.

- Consultant Reports

- Vine Dahlen. Vine Dahlen representatives presented the FY23 draft audit findings. Discussion followed and they exited the meeting at 7:32 pm.
- Jonson and Jonson. Dick discussed the basis for a records request policy - a draft of which was circulated by Jeremy to the Board - and its potential significance to the association. The Board agreed to consider the draft policy as part of the next ALWA rules update. Dick also noted that there were no updates to report re: the King County franchise application.

- System Manager Report

- Water Use, Maintenance and Repairs
 - Water usage and unaccounted for water was reviewed. Jeremy provided updated charts with gallonage figures and reviewed system maintenance and

repair activities – including generator and vehicle maintenance and valve exercising.

- Project Updates
 - Jeremy noted that a first draft of the G&O rate study will be presented at the September board meeting.
 - The TBPS generator project is awaiting the final electrical inspection.
 - The leak on 292nd was repaired.
 - The Silers Ridge development is listed for sale.
 - The old TBPS pump shed has been demolished and cleaned up.
 - Installation of additional security cameras at the TBPS site is still pending.

- Business Manager Report

- Christine provided updates on office activities, banking, cash flow, accounts receivable, budget vs actual status, loan balances, payroll processing, and new memberships.
- The 2023 Annual meeting was scheduled for September 28 at 7 pm.

Michael moved to approve the draft audit report as presented by Vine Dahlen. Sherri seconded. All approved.

- The annual President's Letter was scheduled for delivery to members by July 28.

- New Business – None.

- Business from the Board – None.

- Review of Action Items – None.

- Executive Session – None.

- Adjournment

- Mark Freeman adjourned the meeting at 8:25 pm.
-

Minutes prepared by Jeff Villnow, Secretary.