

**Ames Lake Water Association
Board of Directors Meeting September 12, 2023
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:00 PM on September 12, 2023. The meeting was conducted at the ALWA business office with some Board members participating via teleconference. The following Board members were present in addition to Mr. Hoffmann: Jeff Villnow, Sherri Zucker, Mark Freeman, and David Beecher.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager), Richard Jonson (Jonson and Jonson), and Keenan Ferrar (Gray and Osborn).

- Changes or Additions to Agenda - None.

- Business from the Floor – None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the August 2023 Board Meeting,
- Membership Transfers,
- Water Loss Adjustments, and
- Aging Accounts.

David Beecher moved to approve all items on the Consent Agenda. Jeff seconded. All approved.

- Financial Reports and Membership Count

- Check List & EFT Approval

Jeff moved to approve the check list. Sherri seconded. All approved.

- Consultant Reports

- Jonson and Jonson. Dick noted that there has been no response from King County regarding the Association's franchise application, fire flow cost study and compensation counterproposal.
- Gray and Osborne. Keenan stated that a draft rate study will be issued shortly.

- System Manager Report

- Water Use, Maintenance and Repairs
 - Water usage and unaccounted for water was reviewed. Jeremy provided updated charts with gallonage figures and reviewed system maintenance and repair activities – including repair of the Daniels Ranch VFD.
- Project Updates
 - Jeremy noted that required annual water sampling and testing for lead, copper, disinfection by-products, and nitrates are complete.
 - Keith attended a 3-day water distribution manager training class

- A new fire hydrant was installed on 302nd Ave.
- The final electrical inspection for the TBPS was completed. He stated the project is complete and recommended release of the retainage to the contractor.
- A new sampling station was installed on East Ames Lake Drive.
- Jeremy noted that meters installed in the 2011 timeframe are beginning to fail. He also noted that ALWA's meter reading software support contract will end in 3 years, requiring an upgrade to a newer platform by December 2026.

Sherri moved to accept the work and release the final retainage payment of \$2,656.04 to Fury Site Works for the TBPS project. David Beecher seconded. All approved.

- Business Manager Report
 - Christine provided updates on office activities, banking, cash flow, accounts receivable, budget vs actual status, loan balances, payroll processing, web site updates, and new memberships.
 - Christine reviewed office health insurance options and costs.

David Beecher moved to adopt the PP080/500 health insurance plan for FY24. Sherri seconded. All approved.

- New Business – None.
- Business from the Board – None.
- Review of Action Items – None.
- Executive Session – None.
- Adjournment
 - David Hoffmann adjourned the meeting at 9:30 pm.

Minutes prepared by Jeff Villnow, Secretary.