

**Ames Lake Water Association
Board of Directors Meeting October 10, 2023
7:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 7:00 PM on October 10, 2023. The meeting was conducted at the ALWA business office with some Board members participating via teleconference. The following Board members were present in addition to Mr. Hoffmann: Jeff Villnow, Sherri Zucker, Mark Freeman, Merlyn Blue, David Bicak, and David Beecher.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager), Richard Jonson (Jonson and Jonson), and Keenan Ferrar (Gray and Osborn).

- Changes or Additions to Agenda - None.

- Business from the Floor – None.

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the September 2023 Board Meeting,
- Membership Transfers,
- Water Loss Adjustments, and
- Aging Accounts.

Sherri moved to approve all items on the Consent Agenda. Merlyn seconded. All approved.

- Financial Reports and Membership Count

- Check List & EFT Approval

Sherri moved to approve the check list. Merlyn seconded. All approved.

- Consultant Reports

- Jonson and Jonson. Dick provided general observations related to the Association's tiered rate structure. Christine will review and report on actual consumption that is charged in the upper tiers.
- Gray and Osborne. Keenan overviewed revisions to G&O's rate study following feedback after the September board meeting. Christine will investigate sample provisions for reduced rates to low income households.

- System Manager Report

- Water Use, Maintenance and Repairs
 - Water usage and unaccounted for water was reviewed. Jeremy provided updated charts with gallonage figures.
 - System maintenance and repair activities were reviewed, including issues related to continued faulting of the Daniels Ranch VFD; maintenance of air release valves; repair of a leak at a member's water meter box; issues with

- problematic valves at the entrance to Ridgehaven; repair of a fire hydrant at Union Hill road; cleaning and maintenance of storage tank; and repair/maintenance of water sampling stations.
 - Analytical results for lead and copper sampling were all below regulatory action levels.
 - Project Updates
 - Signs were made for potential boil water notices and to better advertise next years' annual meeting.
 - The DOH sanitary survey is scheduled for November 3.
 - Upcoming projects include preservation of archive records and installation of TBPS security cameras.
 - Other
 - Carl has moved to part-time status.
 - Keith will take the WDM 1 exam in October.
- Business Manager Report
 - Christine provided updates on office activities, banking, cash flow, accounts receivable, budget vs actual status, loan balances, payroll processing, the office calendar, and new memberships.
 - The Board discussed water loss adjustment procedures and concurred that all customer requests for adjustments must be included in the Friday meeting packet in order to be considered at the next Tuesday meeting.
 - Christine discussed the need for laundry equipment at the office to support field personnel.
- New Business – None.
- Business from the Board – None.
- Review of Action Items – None.
- Executive Session – None.
- Adjournment
 - David Hoffmann adjourned the meeting at 9:36 pm.

Minutes prepared by Jeff Villnow, Secretary.