

**Ames Lake Water Association
Board of Directors Meeting September 10, 2024
6:00 P.M**

Meeting Minutes

- Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 6:00 PM on September 10, 2024. The meeting was conducted at the ALWA business office. The following Board members were present in addition to Mr. Hoffmann: Sherri Zucker, Mark Freeman, David Beecher and Merlyn Blue.

Also present: Jeremy Reier (ALWA System Manager), Christine Lemons (ALWA Business Manager) and participating by teleconference, Richard Jonson (Jonson and Jonson).

- Changes or Additions to Agenda - None

- Business from the Floor – None

- Consultant Reports

- Jonson & Jonson. Dick discussed communications with King County regarding franchise contract provisions and right-of-way fees. Request by T-Mobile to adjust insurance requirement for cell tower use discussed. The Board concurred that the insurance requirements set forth in the lease should be consistently applied.

- Management Reports

- System Manager Report

- Jeremy reviewed water production and loss amounts with updated charts.
- Drafts of the Emergency Response Plan and standard operating procedures are complete and ready for review.
- The WSP amendment – expected to be approved by King County UTRC this month.
- Water main replacement Ames Lake – timing and coordination with Tanner Electric discussed.
- Daniels Ranch well – work is complete, but flow readings fluctuate. Investigation will continue.
- A new Itron meter reading radio has been purchased. The old radio is no longer under warranty and technical support has ended. The new radio is expected to shave significant time from meter reading tasks.
- EPA led and copper inventory – discussed.

- Business Manager Report

- Christine provided updates on office activities, banking, cash flow, accounts receivable, budget vs actual revenue and expenses, and loan balances.
- The 55th annual meeting is scheduled for September 26.
- Document Retention Policy reviewed; edits were proposed to correct typographical error and change reference to general manager to business and field managers.

Merlyn moved to approve edits to the Document Retention Policy as presented. Sherri seconded. All approved

- Consent Agenda

The Board reviewed contents of the Consent Agenda, containing:

- Minutes of the August 2024 Board Meeting
- Membership Transfers
- Water Loss Adjustments

Merlyn moved to approve the consent agenda. Mark seconded. All approved

- Financial Reports and Membership Count

Merlyn moved to approve the check list. Mark seconded. All approved.

- New Business – None
- Business from the Board – None
- Review of Action Items -None
- Adjournment
 - David adjourned the meeting at 7:35 pm

Minutes prepared by Richard Jonson, counsel