

Ames Lake Water Association Board of Directors Meeting

February 11, 2025

6:00 PM

Meeting Minutes

Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 6:13 PM on February 11, 2025. The meeting was conducted at the ALWA business office. The following Board members were present (10 in the room 2 remote):

- David Hoffmann (President)
- Jeff Villnow (Vice President) (Remote)
- Sherri Zucker (Treasurer)
- David Beecher (Secretary)
- Michael Bicak
- Merlyn Blue
- Ron Hopper

Also present:

- Jeremy Reier (Water System Manager)
- Christine Lemons (Business Manager)
- Keenan Ferar (Consultant) Remote
- Richard Jonson (Counsel)
- Mark Freeman (guest)

Changes or Additions to Agenda. None

Business from the floor. The directors thanked Mr. Freeman for his 16 years of service on the Board.

Consent Agenda

The Board reviewed the contents of the Consent Agenda, containing:

- Membership Transfers
- Water Loss Adjustments (none this month)
- Aging accounts

Motion to Approve Consent Agenda: Merlin motioned; Sherri seconded. All approved.

Financial Reports and Membership Count

- Motion to Approve Checklist: Sherri motioned; Merlyn seconded. All approved.

Management Reports

System Manager Report: Jeremy reported on the following:

- Water Loss: 27.2% (up 5.9%) A blowoff assembly has been replaced as a possible cause.

- Emergency Water Service Manifold: The installation process is underway at the office.
- Emergency Power & Charging: Emergency power strips and a USB charging station are ready for use.
- The 40th St. water main design has begun
- Completed water use reports for DOH and Tulalip Tribe
- Carl has retired.

Business Manager Report: Christine reported on the following:

- Updates on office activities, banking, cash flow, accounts receivable, budget-to-actual status, and loan balances. She stated that notice of contract termination has been issued to Retail Lockbox.
- New banking software for scanning checks will be delivered on 2/17/25 as well as training Jenny and Christine on how to use said software.
- A change of address has been put in place to have all mail come to the ALWA office instead of Retail Lockbox in Seattle.

Consultant Reports

- None

New Business

- None

Business from the Board

- None

Review of Action Items

- None

The Board entered an executive session at 7:16 pm to discuss King County franchise negotiations with counsel. Mr. Freeman and Mr. Ferrar exited the meeting. At 7:54 PM, the executive session was concluded.

Adjournment

David Hoffmann adjourned the meeting at 7:55 PM.

Minutes prepared by David Beecher, Secretary