

## **Ames Lake Water Association Board of Directors Meeting**

**Oct 14th, 2025**

**6:00 PM**

### Meeting Minutes

#### Call to Order

David Hoffmann called to order the regular meeting of the Board of Directors of Ames Lake Water Association (ALWA) at 6:10 PM on Oct 14th, 2025. The meeting was conducted at the ALWA business office. The following Board members were present:

- David Hoffmann (President)
- Jeff Villnow (Vice President)
- Sherri Zucker (Treasurer)
- David Beecher (Secretary)
- Michael Bicak
- Merlyn Blue

#### Also present:

- Jeremy Reier (Water System Manager)
- Christine Lemons (Business Manager)
- Richard Jonson (Counsel)

#### Changes or Additions to Agenda

- None.

#### Business from the Floor.

- None

#### Consent Agenda

The Board reviewed the contents of the Consent Agenda, containing:

- Minutes of September 9th, 2025, Board meeting
- Membership Transfers
- Water Loss Adjustments.
- Aging accounts

Sherri Zucker moved to approve the Consent Agenda, Merlyn Blue seconded the motion, and it was approved unanimously.

#### Financial Reports and Membership Count

- Motion to Approve Checklist:

Michael Bicak motioned to approve the checklist as submitted. Merlyn Blue seconded. All approved.

#### Consultant Reports

- Jonson & Jonson. Status of King County's request for franchise compensation discussed.

## Management Reports

Business Manager Report: Christine reported on the following:

- WA Secretary of State annual report filed
- DWSRF application submitted (first applicant)
- Form 990 in preparation for review at November meeting
- Policy review project underway – 27 association policies (mostly from 2011–2014) to be reviewed and possibly updated

System Manager Report: Jeremy reported on the following:

- Water production: 5.9M gallons (down 2.4 million from last month)
- Water loss: 5.9% (Up 1.1%)
- Removed 4 Trees, carnation tank...
- Updated Fire Flow map and Data
- SIT Drought meeting (Sno Indian Tribe)

Old Business.

- None

New Business

- Membership Cancellation and hearing. Proposed cancellation of two memberships discussed..

Jeff Villnow motioned, and Merlyn Blue seconded to issue Notices of Intent to Cancel Memberships to the two members with delinquent accounts (#51097 and #59115), as presented. The motion carried.

- Code of Conduct/Ethics Policy. Existing policy presented and discussed.
- Fee Schedule update; non-users. Ms. Lemons presented a proposed change to the Association's rate schedule to clarify monthly charges applicable to non-user members.

Merlyn Blue motioned, and Michael Bicak seconded, to adopt and approve an amended rate schedule as presented to clarify that non-user members are responsible for payment of monthly amortization, depreciation and CIP charges. The motion carried.

- No Trespassing. Signage and fencing concepts of the Association's water source facilities adjacent to the administration building were discussed.

Review of Action Items

- None

Adjournment

- David Hoffmann adjourned the meeting at 7:57PM.